

OneDrive External Link Share Process & Permissions

Currently, Baum O'Connor Cullen Chmiel is configured to allow internal and existing external guest users access to shared documents in Microsoft OneDrive and Microsoft SharePoint. This means any external user must have a guest user account created in the Baum O'Connor Cullen Chmiel tenant to authenticate their access to shared files and folders.

When you access shared files or folders for the first time, a guest user account is automatically created and linked to your external email address in our tenant. Please note that we do not store any sign-in credentials from your external account, nor do we gain any permissions or access to your external email account or tenant.

Once your guest account is set up, our system uses it to authenticate your access to the shared files and folders through either a login or passcode.

Downloads or interacting with files from both Microsoft OneDrive and Microsoft SharePoint typically only record the date and time that the files were accessed, along with the IP, the user identity which would be the guest profile used for access, the file path of the file interacted with and which service it was hosted in such as Microsoft SharePoint or Microsoft OneDrive.